

EDITORIAL BOARD'S/EDITORS' CODE OF ETHICS

1. The Editor in Chief of the semi-annual *Polish Journal of Social Rehabilitation* is responsible for the content published in the journal.
2. The Scientific Council and Editorial Committee are responsible for the development of the journal, including raising the level of expertise, internationalization, developing good practice and raising standards of publishing.
3. The editors update their knowledge on the policy of the journal. New editors are familiarized with the journal's rules of functioning, including the procedure if unethical practices are detected.
4. The editor is responsible for the proper selection of reviewers to evaluate texts and ensures the proper conduct of reviews (a review should be substantive and implemented within a prescribed period).
5. The editor strives to provide the author of the work criticized in the journal the possibility to publish a substantive discussion.
6. The decisions of the editor are independent from the publisher, i.e. the entity financing the activities of the journal.
7. The editor counteracts the occurrence of conflicts of interest.
8. The editorial board applies the generally applicable standards of publishing, good practice, and draws attention to respecting the code of ethics of a scientist. For this purpose, the editorial board develops its own patterns of action and uses the good practices published by the Committee on Publication Ethics (COPE) and European Association of Science Editors (EASE).
9. The editors develop their knowledge on unethical practices and procedures when they are detected.
10. The editorial board seeks to eliminate all attitudes opposed to the practice of honesty and transparency of information about persons and entities contributing to the creation of scientific publications, including the prevention of "ghostwriting" and "guest authorship".
11. The editorial board will not tolerate scientific dishonesty, any negative practices and abuses in the sphere of originality of a scientific text. Any signs of plagiarism, data fabrication, and duplication of the publication are thoroughly investigated, documented and proceeded.
12. The editorial board counteracts procedures referred to in point 11 and 12 by

a) the implementation and upgrading of internal procedures, including:

- exacting from the authors applicable declarations signed by them,
- providing the authors access to the provisions of the editorial board's code of ethics and rules of conduct if abuses and scientific misconduct are detected,
- the consistent implementation by the editorial board of the provisions of the code of ethics and schemes of action if abuses and scientific misconduct are detected.

b) cooperation with Crossref Similarity Check.

13. If there is suspicion of misconduct in a published article or an article submitted for publishing, the editor takes measures to clarify whether the accusation is just. First, the editor asks the author/authors of the article to refer to the accusation.
14. The editorial board documents any manifestations associated with violations of the code of ethics of a scientist and scientific misconduct.